

Early Years Induction Meeting



Welcome to Springfields First School Pre-School Class - Rabbits

This presentation aims to provide an introduction to Springfields Pre-School Class and includes initial information which we hope you will find useful. Should you have any further questions, staff will be happy to discuss these with you or email me via the school office admin@springfields-first.staffs.sch.uk

“To achieve excellence together” we expect the children at Springfields First School

- Have **kind hands** and **kind words**
- To be respectful and tolerant towards each other
- To respect the adults within school
- To behave sensibly
- To follow the school rules
- To display good manners
- To come to school dressed appropriately and with any equipment they may need



Staff at Springfields Pre-School

Mornings: Mrs J Trillo – Pre-School Teacher supported by Mrs L Edwards

Afternoons: Mrs M Scott – Pre-School Teacher supported by Mrs S Johnson



Class Size and Admissions to Main School

Class Size: There are currently 20 children in our Pre-School Class, 5 more children are due to start in the coming weeks. We admit children from their 3rd birthday so we may gain some more children as the year progresses.

Admission Procedure: If you wish for your child to be admitted into Reception Class at Springfields First School next year (Rabbits) or the year after (Bunnies), you will need to apply for a place via the Local Authority. The application procedure is now on-line and further information will be sent out to you in October /November 2021. You will be notified of the outcome in April 2022. This is only for the children who will be 4 years old during this academic year.



Rewards and Sanctions

We have high standards of behaviour at Springfields First School. The behaviour of the children is excellent.

- We reward good behaviour, effort, hard work and attainment with stickers. When a child's sticker chart is filled, they may choose a small reward.
- In our classroom we have a cloud, sun, rainbow and star display. At the start of each day every child in the class has their name displayed on the sun. During the day children whose achievements are celebrated will move to the rainbow. Those children who are not displaying the correct behaviour will be moved to the cloud with an explanation why. For something exceptional, they move up to the Super Star!
- We endeavour to create a positive ethos and good communication is key.



Starting Pre-School

When starting Pre-School at Springfields First School your child will need:

- Wellies to leave in school
- Spare clothes (in case of 'accidents')
- Completed paperwork in the Induction Pack
- Sun hat and sun cream **already applied** on warm days
- Coat suitable for the weather conditions – we go outside in all weathers!
- One piece of fruit daily if staying for the afternoon session
- Please label everything!



Daily Timetable and Important Dates

Daily Timetable of a Typical Day:

8.45 - 9.00 am Funky Fingers (fine motor skills)

9.00 - 9.15 am Carpet time (helpers, weather, story)

9.15 – 11.30 am Activities (adult led and self chosen) inside and outdoors including snack time (milk, water and fruit) and Phonics

11.30 – 11.45 am Stories, rhymes, songs

11.45 am - Home time or get ready for lunch (handwashing)

11.45 am – 1.15 pm Lunch and outside play

1.15 – 1.30 pm Carpet time, PSED activities, story

1.30 – 2.45 pm Activities (adult led and self chosen) inside and outdoors

2.45 – 3.15 pm Snack, outdoor play, get ready for home time

3.15 pm – Home Time

Important Dates: Important dates and events are included in our regular newsletters and newsletters. Information can also be found on our school website: springfieldsfirstschool.org.uk



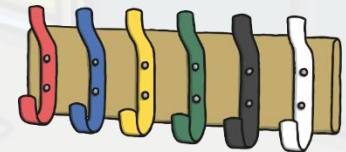
Pegs / Objects from Home

Pegs:

Each child has a named coat peg in the cloakroom area. We encourage the children to hang up their own bag and coat to **promote independence**. Please say a quick goodbye to your child at the bottom of the steps. This is also an opportunity to pass on any messages to staff, hand in any paperwork (we do not always have time to go through each bag to retrieve these). If you are collecting at 11.45 am, please wait outside the gate by the cycle shelter. We will call each child, one at a time, and hand them over to you. For the afternoon session, children are collected from our back door at the top of the ramp. **Please inform staff if anyone other than yourselves is collecting your child.**

Objects from home:

We discourage the children from bringing in their own toys following Covid safety advice. It also avoids them from getting lost or broken! Thank you for your co-operation with this.



Clothing

Clothing:

We have introduced a uniform for the Pre-School children which designed to encourage independence if you wish your child to wear it. It is not mandatory in Pre-school.

The uniform is the same for boys and girls:

Black tracksuit bottoms /leggings, white polo shirt or T-shirt and school red hoodie.

Shoes/trainers with Velcro are strongly recommended to assist the children with putting them on/taking them off independently.

Please ensure that all clothing that your child wears or brings into school, is clearly named.

School sweatshirts can be purchased from Trutex Uniform Store, Unit 11, Emerald Way, Stone Business Park, Stone ST15 0SR Tel 01785 286700

P.E. Kits: Are not required in Pre-School. We are active every day including Fitness Fridays.



Food and Drink

Lunch: If your child is staying all day, they will be provided with a healthy, hot lunch cooked on our premises. Vegetarian options are always available. Please let us know if your child has any dietary restrictions or requirements.

Snacks: Please provide your child with a piece of fruit if they are staying for an afternoon session. Fruit is provided in the mornings.

Drinks: A carton of milk will be provided each morning. Children can also bring their own water bottles into Pre-School. Please make sure they are clearly named and contain water. We can refill it with drinking water if they drink it all!

Please inform staff of any allergies.



Health

Health: Staff need to be aware of your child's medical background, in particular any allergies (e.g. bee stings, dairy food), any dietary restrictions (e.g. vegetarian or Halal) and any medical conditions that are important for us to know (e.g. asthma or eczema). A care plan will need to be completed.

Children can suddenly become ill and therefore it is important that we know we can contact you or another adult (relative / friend) at all times. Please ensure that the school is kept up to date with your contact details. If your child is unable to attend school due to illness, please telephone the school office to let us know before 9.00 am. If your child has **sickness** or an **upset stomach** they will need to stay at home for **48 hours**. **School COVID guidelines must be followed.**

Should you require leave of absence for any other reason, a letter must be submitted to Mrs Bagnall, Headteacher, beforehand to authorise the absence.



Early Years Curriculum

Activities in Pre-School are carefully planned and organised in order to provide a range of learning experiences. Individual records and Learning Journeys are kept by staff to record the activities your child participates in and undertakes, as well as their progress in specific skills. Planning for each half term and week is carried out using a topic-based approach, following the children's interests and responding to specific events. There are 7 Areas of Learning in the Early Years Foundation Stage (EYFS), which activities are planned around:

- **Personal, Social and Emotional Development**
- **Physical Development**
- **Communication and Language**
- **Literacy**
- **Mathematics**
- **Understanding the World**
- **Expressive Arts and Design**

Throughout the EYFS, children will be working towards the Early Learning Goals. These describe the level of attainment expected at the end of your child's Reception year in school.



Learning Journeys and Reports

Throughout the year, staff will record your child's learning in a folder called a **'LEARNING JOURNEY.'** This will form a unique record of your child's learning and development. It will contain samples of work, photographs and staff observations. These folders enable staff to track your child's progress and attainment, and also plan future activities. We will email these observations to you, through the Target Tracker programme, each half term. Please let us know if you do not receive them. You will need to accept and verify the target tracker email before observations can be received for the first time.

Reports – Your child's Learning Journey forms part of their annual report. Comments on the Characteristics of Learning – how your child learns – are also included. In addition to this, you will be invited to attend two Parent Consultation Meetings to discuss your child's achievements, progress and learning targets. These are held in the Autumn and Spring Terms and are likely to be virtual this year!

Please do not wait to discuss any worries or concerns you may have. See me at the beginning or end of a session to arrange a mutually convenient time to discuss these or email me via the school office at admin@springfields-first.staffs.sch.uk



Home Learning

We understand and value the support you provide for your child at home. We would love to hear about what you and your child have been doing at home. We encourage you to share your child's learning, achievements and experiences with staff, as this helps us to build a more complete picture of your child. Please complete a 'Wow' sticker with these details and remember to include your child's name and date. We will share these achievements in class. This home-school partnership is very important in enabling us "to achieve excellence together" and help each child to develop to their full potential.

Homework

We encourage you to sing a wide range of Nursery Rhymes together and read stories to your child, daily if possible.

Once we start Phase 2 Letters and Sounds, we encourage you to practise the focus sounds and actions with your child. Numbers are taught using the characters from Number Blocks the children really benefit from spotting numbers at home and in the world around them. Details will be sent with each half termly newsletter.



We hope that this presentation is useful. Should you have any questions, please do speak to your key worker or a member of the Pre-school staff. You can also contact me by emailing admin@springfields-first.staffs.sch.uk FAO Mrs Trillo

We aim to ensure that your children's experience in Springfields Pre-School is a happy and rewarding one. We look forward to working with both you and your children.

